



Al-Ahli Hospital – Health Record Access Request

Requesting my own data

File No :	<input type="checkbox"/> Submission Electronically (lab/Rad/Vaccination) Email:
Name (As per QID or Passport):	
Date of Birth (dd/mm/yyyy):	
QID or Passport Number:	
Address:	
Telephone Number: :	

Specific information requested:

Information Requested:	Specific requirements:	Please Tick
Rad & Lab Investigation Results:		
Medical Report:		
Entire Health Record:		
Other:		

Guest Signature	Signature: _____

AL-AHLI HOSPITAL: HEALTH INFORMATION

<p>Health Records At Al-Ahli Hospital</p>	<p>Al Ahli Hospital maintains a range of information including clinical documentation, test and investigation results, treatment plans and records in each guest's health record. The training of healthcare professionals and policies and procedures of Al Ahli Hospital ensure that your health information is kept confidential at all times</p>
<p>How can I access my health record?</p>	<p>Fill in the details at the other side of this sheet</p>
<p>What information can I access?</p>	<p>Specific test and investigation result, a summary of the health record (medical report) or a copy of specific other elements of the health record</p>
<p>How long will it take?</p>	<p>Requests for access cannot be dealt with on the spot, as a senior health professional need to be consulted to authorize the release of the information in most cases. However, every effort will be made to provide the information requested as soon as possible.</p>
<p>When is the information not released even after I request?</p>	<p>In some circumstances, the information requested, will not be released by the hospital. This is generally when it is believed the release will endanger your physical health</p>
<p>Can I access my child's records?</p>	<p>Yes. If your child is below 18 years and you can prove that you are the child's parent</p>
<p>How to access my health record if I nominate someone to do so in my absence?</p>	<p>If you nominate someone else to collect the information on your behalf, you must complete an application form and authorize a named person, whom you consent to collect the information on your behalf. The hospital will verify the authenticity of the information contained in the request. The information will not be released unless we can verify the identity of the nominated person by either a Qatar identification card or a passport at the time of collection</p>